



601 South Lumina Avenue
 Wrightsville Beach, NC 28480
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P. O. Box 434
 Wrightsville Beach, NC 28480

Minutes of Board of Directors Meeting - May 9, 2016

Present: Cockrum, Beall, Lee, Collins, Johnson, McFadyen, Walls, Wessell. Late: Godwin

	ITEM	Required Action	Responsible Party	Deadline
I.	Adoption of Agenda Walls moved to adopt. Janet Warren asked to speak at Executive Session. Cockrum acquiesced. Collins seconded. Approved by voice vote.			
II.	Approval of Minutes of April 11, 2016 meeting Wessell moved to amend, striking <i>McFadyen as present</i> . Walls seconded. Approved as amended by voice vote.			
III.	Reports of Officers			
A.	President John ~ Cockrum No report.			
B.	Vice President ~ Elise Beall Beall reported that rooms were still available for rent in August. Beall volunteered to serve as temporary chair of the Policy committee given Walls involvement with Operations. No formal vote was taken, but consensus supported the proposal.			
C.	Secretary/Treasurer ~ Steve Lee			
1.	Minutes from Annual Meeting Minutes not yet available. Item tabled.	Complete minutes	Lee	ASAP
2.	April Financial Report Financials attached Lee presented report highlighting cash position and increased net worth. Beall moved as follows: <i>The Secretary-Treasurer shall move 10% of the net profit from FY ending 10/31/15 from operating funds to restricted funds.</i> McFadyen seconded. Approved by voice vote.	Move funds	Lee	ASAP
IV.	Committee Reports			

A.	Constitution ~ Brad Walls No report.			
B.	Facilities ~ Bo Wessell Report attached. Wessell reported on the successful workday on 4/23/16 and thanked the 27 members who participated. Wessell noted that the new chairs for the snack bar had arrived, and that tables had been positioned and marked.			
1.	Motion to alter budget for additional funds Wessel moved as follows: The 2015/2016 budget shall be amended to add \$9,660.00 to Account 1641 for repairs to decks, stairs, etc. at 605 South Lumina. Walls seconded. After discussion regarding bids, engineering, and permitting, approved by voice vote.	Amend budget	Lee	ASAP
C.	Finance ~ Steve Lee Report attached.			
D.	House ~ Elise Beall No report.			
E.	Membership ~ Francie Godwin No report.			
F.	Operations/Management ~ Duncan McFadyen Report attached.			
G.	Social Activities ~ Ken Johnson No report.			
H.	Policies Committee ~ Brad Walls No report.			
V.	Unfinished Business			
A.	Updates ~ Steve Lee Lee gave updates on the following issues: Bookkeeper Hire; IT issue; Bookkeeper Office; Digitizing photos; ABC permit; Banking business. Update attached.			
B.	Combining land parcels - Susan Collins (See Combination Deed attached). Collins outlined her work in combining Club property parcels for the purpose of reducing the tax valuation of Club property and thereby lowering the Club property tax bill. Collins presented two legal documents necessary to achieve this goal: 1) a combination deed drafted gratis courtesy of Collins Law Firm, and 2) Board authorization for President Cockrum to sign the deed on behalf of the Board, also drafted gratis by Collins Law Firm. Collins moved that The Board authorizes the execution of the combination deed as presented and gives President Cockrum the authority to execute the	Collins Lee Collins-Cockrum	Modify doc Sign doc Execute deed	ASAP ASAP ASAP

	combination deed on behalf of the Club. Seconded by Beall. Discussion followed. Lee objected to the urgency of the request and the urgency of signing documents that were legally binding without adequate time for review. In particular, Lee noted that the signature page of the authorization document was completely detached from—and showed no relationship to—the authorization itself. Collins offered to redraft the authorization to address that issue. Approved 7-1 with Lee opposing.			
VI.	New Business			
A.	Unpaid room deposit update and call for direction - Steve Lee Lee reported on unpaid dues and submitted a motion to act on unpaid dues. Walls seconded. Discussion. Walls moved to amend motion to act per the motion except that members in nursing homes only owing DR minimum be excluded from the action. Amendment seconded by Lee. Approved by voice vote. Original and amended motion attached. Following the vote, Lee was asked by Beall to return to the Board with a plan from the Finance Committee as to how to handle billing and membership issues with regards to members in nursing homes.	Lee Finance Comm.	Contact members with unpaid dues Draft plan re: members in nursing home	5/10/16 ASAP
B.	Steve Lee interim compensation recommendation - Steve Lee Lee raised the issue of his compensation during the training period of Tammy Brown. Discussion followed, and the consensus was to refer the issue to the Finance Committee.	Finance Comm	Resolve compensation issue	ASAP
C.	Opening letter and parking sticker distribution – Steve Lee Lee reported on the delivery of the opening letter and the program for parking sticker distribution.			
VII.	Executive Session Cockrum moved to go into Executive Session. Seconded by Wessll. Approved by voice vote.			
A.	Janet Warren made a presentation regarding the Food Service Manager's position			
B.	The Board agreed to hire Beth Cammilleri as Food Service Manager.			
C.	Motion to exit Executive Session by Godwin. Seconded by Collins. Approved by voice vote.			
VIII.	Adjourn Moved by Cockrum. Seconded by Lee. Approved by voice vote.			